



## **House of Delegates – April 18, 2026 Virtual Meeting Instructions**

Thank you for participating in the 2026 House of Delegates. Please find instructions to join the virtual meeting below. If you need assistance, please contact MSMS staff as directed below.

### **Practice Session for Delegates**

Delegates who would like to test the entry, chat and voting procedures in the House of Delegates zoom are welcome to join a drop by practice session on **Monday, April 13, from 4:00 – 7:00 pm**. Click the same delegate link for the April 18 session below to join.

Additionally, delegates will also be able to test procedures from 7:00 – 7:45 am prior to the general session. If you are unable to attend either session and would still like to test, please contact Carrie Wheeler at 517-336-5723 or [cwheeler@msms.org](mailto:cwheeler@msms.org). Staff will attempt to accommodate requests throughout the week.

### **Delegates**

#### **Link to Join General Session AND Practice Session**

<https://us02web.zoom.us/j/89394930202>

Telephone option: 309-205-3325

Meeting ID: 893 9493 0202; Password: 236886

#### **Start Time**

8:00 am

#### **Meeting Opens for Credentialing**

7:00 am

#### **Credentialing Process**

As early as 7:00 am, delegates may begin logging into the meeting. When joining, please be sure your screen name includes both your first and last name. Delegates will need to turn their cameras on long enough to be credentialed by staff as they are moved from the waiting room to the zoom room. Physicians must be listed as a delegate in the official Roster of Delegates in the handbook to be admitted.

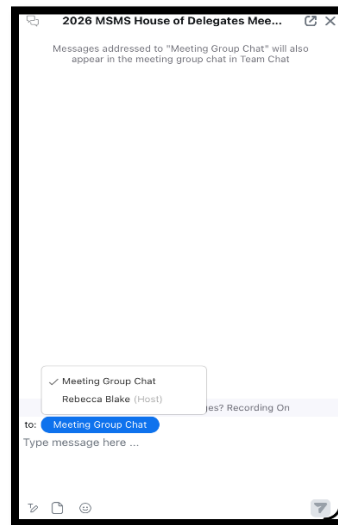
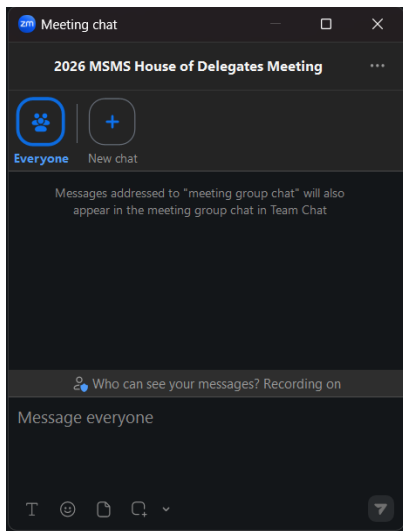
([https://www.msms.org/sites/default/files/2026-03/2026-hod-handbook\\_0324\\_12pm.pdf](https://www.msms.org/sites/default/files/2026-03/2026-hod-handbook_0324_12pm.pdf))

## Alternate to Delegate

Alternates may replace delegates if an open slot remains. The delegate must not already be in the session and the alternate must be on the official Roster of Delegates in the handbook. To make the change, the alternate delegate or staff should contact Carrie Wheeler at 517-336-5723 or cwheeler@msms.org.

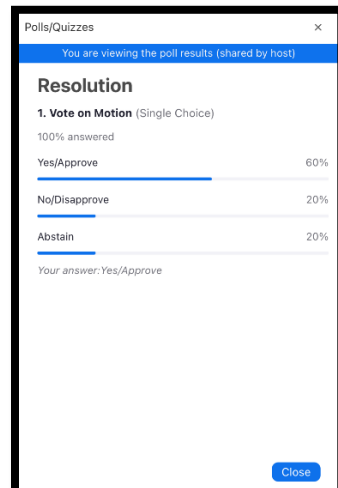
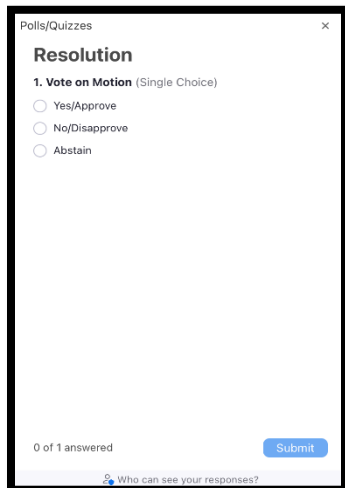
## Testifying

Only delegates in the zoom meeting will be able to provide testimony. The process is very similar to the Reference Committees. Delegates wishing to speak should use the "Everyone" or "Meeting Group Chat" option, then write their name and resolution number in the chat box. When called on, unmute and begin speaking.



## Voting

Voting will take place using the poll feature in zoom. Results will be shared on the screen. Delegates will practice voting prior to the resolution reports.



## **Second Session**

A second session of the House of Delegates has been called for the changes to the bylaws associated with the Reorganization Report. This session will immediately follow the closing of the first. Delegates should remain in the zoom meeting for the second session.

## **Technical Guidance**

In general, zoom is easier to navigate using a desktop or laptop computer. I pads, tablets and phone will work, but the screens may look different. If you are not familiar with the chat and polling tools in zoom, you may want to attend a practice session.

## **For Support Throughout the Meeting**

Please contact Brenda Marenich and the Help Team at 517-336-5790 or [educationdept@msms.org](mailto:educationdept@msms.org).

## **Alternates, Guests, Staff**

All non-delegates will be able to view the zoom meeting via a live feed at:

<https://nam10.safelinks.protection.outlook.com/?url=https%3A%2F%2Fvimeo.com%2Fevent%2F5828399%2F226f918bc5&data=05%7C02%7Crblake%40msms.org%7C5123d808b5e34874e4cc08de8b62a217%7C8dca339a8696495b98d4d26e076e1a75%7C0%7C639101452917178217%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIsIlAiOiJXaW4zMilslkFOljoitWFPbClldUljoyfQ%3D%3D%7C0%7C%7C%7C&sdata=loB0IPOEPgsOou%2Bp2Lqy0Poa9Eu7P6OnAjYMi4T95UA%3D&reserved=0>

## **House of Delegates Resource Page**

- Order of Business/Agenda
- House of Delegates Handbook
- Reference Committee Report
- Task Force's Report and Recommendations
- Reorganization FAQs and Videos
- Recording of Member Forum on Reorganization

For any questions about the House of Delegates, please contact Rebecca Blake at 517-336-5729 or [rblake@msms.org](mailto:rblake@msms.org) or Carrie Wheeler at 517-336-5723 or [cwheeler@msms.org](mailto:cwheeler@msms.org). Thank you.