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## MICHIGAN STATE MEDICAL SOCIETY

### Licensure of Physicians:

An individual shall not engage in the practice of medicine unless licensed. MCL 333.17011. There are three types of licenses: full unlimited license, clinical academic limited license, and educational limited license. In addition to the requirements summarized below, licensees must satisfy certain other requirements such as being 18 or more years of age and being of good moral character.

#### Full Unlimited License:

An applicant for full unlimited license by examination who has graduated from a medical school in the United States, its territories or Canada must submit a completed application, the requisite fee, and satisfy the following requirements:

1. Graduation from an accredited medical school approved by the Board of Medicine (the "Board");
2. Passage of all components of the United States Medical License Examination (USMLE) developed and administered by the Federation of State Medical Boards (FSMB) including the following:
  - o USMLE Part 1
  - o USMLE Part 2
  - o USMLE Part 3
  - o The passing score for each component of the USMLE accepted for licensure shall be the passing score established by the FSMB
3. Satisfactory completion of a minimum of two years post-graduate clinical training in an approved program. Certification of satisfactory completion may be submitted to the Department 15 days before the scheduled date of completion.

Mich. Admin. Code R. 338.2423; R. 338.2431.

An applicant for licensure by examination who has graduated from a medical school outside the United States, its territories or Canada must submit a completed application, the requisite fee, and satisfy the following requirements:

1. Submit evidence of certification by the Educational Commission on Foreign Medical Graduates directly to the Department;
2. Successfully pass Part 3 of the USMLE;
3. Satisfactory completion of two years of post-graduate training in an approved post-graduate clinical training program;
4. Demonstrate a working knowledge of the English language if the applicant's educational program was taught in a language other than English.

Mich. Admin. Code R. 338.2425.

Applicants for licensure by endorsement must submit a completed application, the requisite fee, and satisfy either of the following requirements:

1. Be licensed in another state or province to actively engage in the practice of medicine for 10 years before the date of filing the application for Michigan licensure; or
2. Be licensed in another state or province, complete three (3) years of post-graduate training and pass all components of the USMLE.
3. The applicant's license must be verified by the licensing agency of the state or province in which the applicant holds a current license or has ever held a license as a medical doctor. Verification includes, but is not limited to, showing proof that the applicant's license is in good standing and, if applicable, any disciplinary action taken or pending against the applicant. Mich. Admin. Code R. 338.2427;Ä,Ä

MCL 333.16186.

**Clinical Academic Limited Licenses:** Applicants for clinical academic limited licenses must submit a completed application, the requisite fee, and must satisfy the following requirements:

1. Graduation from an approved medical school in the United States or Canada, or graduation from a foreign medical school certified by the Educational Commission on Foreign Medical Graduates (ECFMG) and completion of the requirements for a degree in medicine noted above.
2. Appointment to a teaching or research position in an approved academic institution.
3. For applicants whose program was taught in a language other than English, demonstration of a working knowledge of the English language.

Mich. Adm. Code R. 338.2435.

**Educational Limited Licenses:** An educational limited license authorizes the licensee to practice medicine as part of a post-graduate educational training program. Applicants for this license must submit a completed application, the requisite fee, and must satisfy the following requirements:

1. For applicants who are from an approved medical school in the United States, its territories or Canada, (a) have documentation provided directly to the Department from the approved medical school verifying that the applicant has graduated or is expected to graduate in three (3) months of the date of the application, and (b) have documentation provided directly to the Department verifying that the applicant has been admitted to an approved postgraduate training program.
2. For applicants who are from a medical school located outside the United States, its territories or Canada, (a) have certification provided directly from the ECFMG verifying that the applicant has graduated from a medical school listed in the international medical education directory and successfully completed all components of the United States Medical License Examination, (b) have documentation provided directly to the Department verifying that the applicant has been accepted into an approved postgraduate training program, (c) if the applicant's education program was taught in a language other than English, demonstration of a working knowledge of the English language.

An educational limited license may be renewed not more than five (5) years.

Mich. Admin. Code R. 338.2429.

**Osteopathic Physicians:** Applicants for licensure by examination must submit a completed application together with the requisite fee. An applicant must have completed the requirements for a degree in osteopathic medicine from an approved school of osteopathic medicine. Applicants must have satisfactorily completed one year of post graduate clinical training in a program at an approved hospital or institution. Certification of satisfactory completion of post-graduate clinical training shall be accepted by the Board no more than 30 days before completion of the first year of training. In addition, an applicant must have passed all parts of the examination conducted and scored by the National Board of Osteopathic Medical Examiners (NBOOME). A passing score on the examination is the passing score

National Board of Osteopathic Medical Examiners (NBOME). A passing score on the examination is the passing score established by the NBOME. Licensure by endorsement and education limited licenses are also available. Mich. Adm. Code 338.101 et seq.

**Miscellaneous:** When applying for a new or renewal license, allopathic and osteopathic physicians, dentists, and podiatrists must report the name and location of each hospital at which they are employed, under contract, or have staff privileges. In addition, the following information must also be disclosed: a felony conviction, a misdemeanor conviction punishable by imprisonment for a maximum of two years or a misdemeanor conviction involving the illegal delivery, possession or use of alcohol or a controlled substance, and sanctions imposed against the applicant by a similar licensure or disciplinary board of another state or country. MCL 333.16177. An applicant for licensure and a licensee applying for renewal must provide the Department, on the application or the license renewal form, an affidavit stating that he or she has a written policy for protecting, maintaining, and providing access to his or her medical records in accordance with applicable law and for complying with the law in the event that he or she closes his or her practice, retires from practice, or otherwise ceases to practice in Michigan. The applicant or licensee must make the written policy available to the Department upon request. MCL 333.16177(4).

A licensee must report a change in name or address within 30 days of the change to the Department. MCL 333.16192. This is critical because (1) a licensee cannot engage in the practice of medicine under a personal name other than the name under which he or she is licensed by the Board, (2) renewal notices are mailed to the reported address, (2) there are no provisions for the retroactive renewal of a lapsed license, and (4) relicensure can be a lengthy process. See also Mich. Admin. Code R. 338.2405.

In addition to the general requirements noted above for allopathic and osteopathic physicians, applicants for licensure must establish that disciplinary proceedings before a similar licensure board are not pending in Michigan or any other state, of the United State military, of the federal government, or of another country, and that if sanctions have been imposed by a similar board, the sanctions are not in force at the time application is made. Applicants who have been licensed in any profession or specialty by another state or country must disclose that fact on the application form. In addition, an applicant for initial licensure must submit his or her fingerprints to the Department of State Police to have a criminal history check conducted and request that the Department of State Police forward his or her fingerprints to the FBI for a national criminal history check. MCL 333.16174.

Licenses must be renewed every three years. Physicians are automatically notified by the Board of relicensure procedures. Failure to receive the notification, however, does not relieve the physician of the responsibility for renewing the license.

A physician must conspicuously display his or her certificate of licensure in his or her principal place of medical practice. Duplicate certificates will only be issued to replace lost, stolen or damaged originals, and not for display or presentation at additional practice locations.

Applications for licensure are available on the [Michigan Department of Licensing and Regulatory Affairs website](#).