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DATE: February 20, 2024

TO: Members of the MSMS House of Delegates

FROM: Phillip G. Wise, MD, Speaker  
Bryan W. Huffman, MD, Vice Speaker

RE: House of Delegates Resolution Deadline – March 1

Thank you for being a part of the 159<sup>th</sup> annual Michigan State Medical Society House of Delegates meeting. The meeting will be held on May 11, 2024, from 10:00 am – 4:00 pm, at the Crowne Plaza, in Lansing.

**Resolutions by March 1:** Resolutions are due by March 1, 2024. You may find resources regarding how to write resolutions, where to submit resolutions, the MSMS Policy Manual, and the Resolution Archive database on the HOD website at [www.msms.org/hod](http://www.msms.org/hod). Resolutions received after March 1 will be considered late resolutions and will be referred to Committee C- Internal Affairs, Bylaws, and Rules. Reference Committee C will meet on April 18, via Zoom, to review any late resolutions.

**Hotel Reservations by April 10:** Please visit [www.msms.org/hod](http://www.msms.org/hod) or call 877-322-5544 (mention MSMS for group rate) as soon as possible to ensure you are provided with accommodations. Reservations are due no later than April 10. To make your reservation online follow the link and instructions below -

- Visit: <https://www.crowneplaza.com/lansingwest>
- Select “Book Now”
- Under “Rate Preference” select “Group Rate,” enter code MSM.
- Click: Book Now. Select room and complete reservation.

**HOD Meeting RSVP by April 15:** Please [click here](#) or visit [www.msms.org/hod](http://www.msms.org/hod) to RSVP for the meeting.

**Handbook Material:** The official handbook will be available on the MSMS website and will be emailed to you on Monday, April 1. Please [click here](#) to view the preliminary Order of Business.

**Online Testimony Forum:** Online Reference Committee testimony can be submitted until April 10, 2024, at <https://msmshod.freeforums.net/>

**Reference Committee Meetings:** The reference committee meetings will be held virtually in the weeks leading up to the House of Delegates meeting. They will each be held on a different evening from 6:00 – 8:00 pm, allowing you to attend more than one if you choose. The schedule is as follows:

- Ways and Means Committee - April 24, 2024
- Reference Committee A (Medical Care Delivery) - April 17, 2024
- Reference Committee B (Legislation) - April 25, 2024
- Reference Committee C (Internal Affairs, Bylaws, and Rules) - April 18, 2024
- Reference Committee D (Public Health) - April 23, 2024
- Reference Committee E (Scientific and Educational Affairs) - April 16, 2024

**Reference Committee Report (Blue Report):** The Reference Committee report will be distributed on May 3, 2024.

Please watch your email for additional updates regarding the House. Please feel free to contact Rebecca Blake at (517) 336-5729 or [rblake@msms.org](mailto:rblake@msms.org) with any questions. Thank you again.

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